



# Chronicle

Langley Secondary School

Friday, January 19, 2023

Issue #8

## Principal's Message

Welcome Back! All the staff at LSS sincerely hope that all of you had a wonderful break and an enjoyable, and relaxing holiday season with family and friends. We were very happy to welcome our LSS students back to school following the Winter break. I want to thank our PAC committee for their volunteer time with the Christmas market which raised funds for the school.

Due to the late return this January, we find the end of Semester 1 fast approaching and encourage the students to focus on their work. Students from Gr 9 – 11 attended Grade Assemblies during the first week back to receive information regarding Hall passes, My Spaces App, the Breakfast and Lunch programs, and Semester Turnaround. Please see later in the newsletter for more information about the end of semester schedule. The Grade 12 Capstone presentations are proving to be multifaceted bodies of work showcasing their substantial work. Well done!

January also means we are already starting the process of planning for the 2024/25 school year. Our administration and counselling team are busy preparing our school's Course Guide and Course Planning schedule for February. Our counsellors will visit grade 8 HD Stafford on Tuesday February 6<sup>th</sup> to discuss courses for next year. Students in grade 9 through 11 will be having Course Planning Assemblies on February 7<sup>th</sup> and will be required to select their courses for next year online using MyEDBC by the end of February / March. Course descriptions will be available on our school website shortly. Please see later in the newsletter for information about our Course Planning Info Night for Parents on Wednesday, February 7<sup>th</sup>.

New to Semester 2 will be Professional Learning Community time. Please find a letter to all families explaining this time and the dates involved. There is no effect on the bell schedule and minimal impact on instructional time.

It is going to be a very busy three months until Spring Break. Welcome back!

Diane Smillie  
Principal

## Upcoming Events

**January 24** – Jazz Band Music Festival – Langley Fine Arts @ 7:00 pm

**January 25** – Gr. 9 Immunizations

**January 26 & 29** – Transition Days (regular classes not in session)

**January 30** – Semester Turn Around Day (classes not in session)

**January 31** – Semester 2 begins

**February 1** – Pathways to The Future @ WGSS

**February 2** – Gr. 9 Course Planning Assembly @ 10am

**February 2** – Parent Info Night @ 7pm

**February 5** – Gr. 12 Scholarship Assembly (REP)

**February 5** – First Semester Report Cards Published

**February 6** – Gr. 8 Course Planning at HDS @ 10am

**February 16** – Pro D Day (classes not in session)

**February 19** – Family Day (school closed)



## Semester Transition Days – Secondary

THURS. JAN 25 <sup>th</sup>	FRI. JAN 26 <sup>th</sup>	MON. JAN 29 <sup>th</sup>	TUES. JAN 30 <sup>th</sup>	WED. JAN 31 <sup>st</sup>
Last day of Semester 1	Gr 9 Career Conversations (30 minutes)	9:00 AM Marks Due	Semester Turnaround Day	First day of Semester 2
C2	Gr 10 Literacy Assessments	Taste of LSS (HDS Gr 8 student visit)	<b><u>No school for students</u></b>	A2
	Transition Meetings – no Gr. 11 or 12 students	No Gr. 9 – 12 students		

What are Semester Transition Days?

As part of the District’s Strategic Plan goals, schools are highlighting student transitions with various activities including but not limited to the following:

- Transition meetings for teachers, admin and counsellors to discuss students’ progress.
- Career Conversations for Grade 9 students
- Taste of LSS: School visit from Grade 8 students from HD Stafford for orientation and a peek of what high school looks like.

What does this mean for students?

- Not all students will be attending school on any or all of these days;
- Please refer to the schedule to see when students need to be at school. Teachers may also reach out if a student has work to complete for their course.

These days are structured with the intention to ensure a smooth transition for our students and help foster student learning. If you have any questions, please speak with an Administrator.



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## SEC: Pathways to the Future Family Event

The SD35 Career Education Department is excited to bring back the Pathways to the Future Event on **February 1, 2024, from 7:00-8:30 pm at Walnut Grove Secondary School.**

This event is open to all interested families from middle years and beyond with the following goals for students and parents/caregivers:

- to build knowledge of district trades and career programs
- to benefit from learning about the Youth Apprenticeship program in our district
- to build connections to career success, both within our district programs and beyond, through post-secondary pathways

Representatives from various post-secondary institutions, Skilled Trades BC, as well as our Youth Train in Trades & Dual Credit instructors will be in attendance to answer questions and share information. This event is a great one-stop-shop for families to start learning about pathways to future student success!

We ask administrators to please regularly share & promote the digital poster through the link below in your newsletter communications in the month of January. Physical posters have already been sent to all middle and secondary schools.

 [Pathways to the Future Poster \(7\) \(1\).png](#)

Please reach out to Kendra Simonetto with any questions.



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## Second Semester Course Change Information

See Grade's Counselling Team for the classes scheduled for second semester. This will help when filling out the form. Please note that some courses may be full.

Below you will find a link to the course change request form for second semester. **This form is open until February 9<sup>th</sup>.** If your course change request has been met, your counsellor will contact you by February 13<sup>th</sup> so make sure to be checking your Teams! 😊

**Course Change Request Form:** <https://forms.office.com/r/6VN5d65Vyi>

**Only Grade 12 Students have permission to make counselling appts for course changes at this time. If your counsellor needs to see you about your request, you will be contacted.**

If you don't know your schedule, please sign on to your MyEd account. You will also be receiving a copy during homeroom on the first day of second semester (January 31).

Need help with MyEd? Visit this link.

<https://www.sd35.bc.ca/students-parents/myedbc-family-portal-help/>



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## Semester 2

Dear LSS Families:

As we begin the second semester of the school year, the staff at LSS will be implementing Professional Learning Community Time (PLC Time). These days allow our educators to share knowledge and work together on a Response to Intervention (RTI) to support students. Second semester will include 6 sessions between February and June and will involve an altered bell schedule to accommodate the activity the students will be attending.

During PLC time, teachers work together in collaborative teams rather than in isolation and take collective responsibility for student learning. LSS teachers will focus on team- developed, common formative assessments based on the prioritized learning standards identified at each grade level.

As teachers are collaborating, students from grades 9-12 will attend assemblies/events under the supervision of Admin and Support Staff. The opportunities for students range from course planning info sessions to guest speakers. PLC Days are listed below along with a sample of an altered bell schedule. Please note, school start and end times will not change on these days.

PLC Days: **February 7, February 28, March 6, April 10, May 1, May 8**

PLC DAY BELL SCHEDULE			
Start	End	Time (min)	Period
	8:40 AM	Warning Bell	
8:45 AM	9:51 AM	66	A1
9:56 AM	11:02 AM	66	B1
11:02AM	11:58 AM	56	PLC
11:58 PM	12:33PM	35	Lunch
12:38 PM	1:54 PM	66	A2
1:59 PM	2:55 PM	66	B2

As always, we look forward to working with your child. If you have any questions, please don't hesitate to contact us at 604-534-4171.

Diane Smillie, Principal



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## Scholarships

Monday, February 5<sup>th</sup> Grade 12 Scholarship Assembly.

There will be a **Grade 12 Assembly** during REP Time for information about scholarship applications. Students are asked to keep an eye out for scholarship opportunities announced through the Counselling Teams channel.

## Gr. 10 Literacy Assessments

Grade 10's will be writing their Literacy Assessment this Friday, January 26<sup>th</sup> during the transition day. Grade 10's will write their Numeracy Assessments in June. Please note that Literacy 10 and Numeracy 10 assessments are provincial assessments that are a graduation requirement.

Grade 12's who still need to write assessments may also be scheduled during class time this week. Students have been individually contacted with a scheduled time.

Grade 10 Students Provincial Literacy Assessment

**Friday, January 26<sup>th</sup> 8:45-11:45**

**A131/A132 (Computer Labs)**

Last names: Adh – Fou

**Friday, January 26<sup>th</sup> 8:45 - 11:45**

**A114/A115**

Last names: Fran – Lim

**Friday, January 26<sup>th</sup> 12:00 – 3:00**

**A131/A132 (Computer Labs)**

Last names: Lin – Sca

**Friday, January 26<sup>th</sup> 12:00 – 3:00**

**A114/A115 (Computer Labs)**

Last names: Sch - Zat



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## Gr. 9 Immunizations

On Thursday January 25<sup>th</sup>, the Langley Public Health Nurses will be coming to the school to conduct the annual Grade 9 Immunizations. Students will be called down in the morning alphabetically.

## Course Planning and Course Selection Guide For 2024/2025

Course planning for the 2024/25 school year for students currently in grades 9 through 11 will begin in February. Our Course Selection Guide, which outlines all the courses available at LSS next year will be available online on our website within the next week.

### Course Selection Grade Assemblies: **Wednesday, February 7<sup>th</sup> Grade 9 – 11**

Students will have an opportunity to attend a Course Selection Assembly on February 7<sup>th</sup>. These assemblies will be led by our counsellors and will provide students with information on required courses for their next grade as well as graduation requirements and elective options.

### Course Planning Parent Info Night: **Wednesday, February 7<sup>th</sup>**

All parents of students currently in grade 9 through 11 are strongly encouraged to attend our Course Planning Parent Information Evening on Wednesday, February 7<sup>th</sup>

At 7:00 pm. During this presentation, our counsellors will review course and graduation requirements for all students and there will be an opportunity for parents to ask our counsellors and administrators questions about programming for the 2024/25 school year. Please see the time below:

Grade 8 Parent/Guardian – 6:00 pm - 7:00 pm with a tour of the building

Grades 9 -11 Parent/Guardian - 7:00 pm with optional tour of the building



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## Math Contest Signup 2023-2024

Registration deadlines are February 15 (for Gr. 9 – 11) and March 7 (for Gr. 12)

For more information about these contests:

[http://www.cemc.uwaterloo.ca/contests/past\\_contests.html](http://www.cemc.uwaterloo.ca/contests/past_contests.html)

The grade 9-11 contests are on Wednesday, February 28, 2024 during first period (block C) in the library learning commons.

The grade 12 contest is on Wednesday, April 3 from 8:50am to 11:20am (blocks A & B) in the library learning commons.

Students who are interested in writing this contest can see Mr. Van Bergen in room A125 or ask their math teacher to sign them up.

## SEC: District Jazz Band Festival – Wednesday, January 24 - CHANGE OF DATE

Please note that the Secondary District Jazz Band Festival previously scheduled for Thursday, January 25 has been moved to **Wednesday, January 24** at Langley Fine Arts due to a booking conflict.





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## Grad News

The Grad Council designed this year's Grad Wear as seen below with option in Black, White and Dark Green. Information will be released shortly to put your order through school cash online.



## Dry Grad

Hello All,

The Purdy's fundraising for LSS Dry Grad has been set up. The program gives 25% of the profit back to the Dry Grad! The Easter order **deadline will be March 4, 2024**, with a pick-up date on March 17, 2024.

Please use the link below, click join a campaign and start shopping!

<https://fundraising.purdys.com/1921687-115068>

Share the link with family and friends!

Thank you,

LSS Dry Grad Committee



## Final Report Cards for Semester 1 – Monday, February 5

We are continuing to have report cards available through the Parent Portal on MyEdBC. There are several benefits associated with being able to access this feature on MyEdBC for parents. The Parent Portal gives parents access to check attendance, class progress, student schedules, and also download report cards. Instructions for accessing the Parent Portal can be found [here](#). Parents who already have an account and are having difficulty accessing the Portal please contact the school office.

Parents without accounts will need to have an email account to be able to access the Parent Portal. If you do not yet have an account, please click on the [MyEdBC Assistance Form](#).

<i>On their way...</i>			<i>They've got it.</i>	<i>Excelling!</i>
<b>Insufficient Evidence</b>	<b>Emerging</b>	<b>Developing</b>	<b>Proficient</b>	<b>Extending</b>
Student is just <u>starting to grasp</u> the curricular competency. Student may not have attempted to apply understanding or accomplish a task at all, and there is not enough evidence yet ( <b>Insufficient Evidence</b> ).	Student demonstrates a <u>limited understanding</u> of the curricular competency, and attempts to apply the skill to simple situations, but may struggle. Student may demonstrate only some of what has been taught.	Student demonstrates an adequate understanding of a curricular competency by applying that skill to simple situations or in a simplistic way. Student demonstrates a <u>partial understanding</u> of what has been taught.	Student grasps a curricular competency and can apply it to unique contexts or situations. Student demonstrates a <u>complete or solid understanding</u> of what has been taught.	Student demonstrates a <u>comprehensive, sophisticated, or exceptional understanding</u> of a curricular competency in innovative ways. Student demonstrates a thorough understanding that goes beyond expectations.

Proficient is the goal, to get the student to the door so to speak. New grade level with new material could imply that students may not be at the door but are walking towards it. This would be considered Emerging and / or Developing. Students who go through the door, can demonstrate the skill with application and who can level up the skill complexity may be considered Extending. This standard is rare. Insufficient evidence is to be avoided at all costs and may be seen as a Final Mark.

Student Reflections are part of the Ministry’s new reporting order. These will begin with the focus on the “Thinking” Core Competency with students using My Spaces App to collect evidence and write reflections.



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## ✓ BEFORE STARTING



Login account will be created for parent/guardians that have provided an email address to the school. A **Login ID** and a temporary **Password** will be emailed to you at the time your account is created. Please check your JUNK or SPAM folder if you did not get it.



Your login ID will be the following format  
**sd35-xxxxxxx**

NOTE: Both user name and password are **case sensitive**



Please use a **Laptop** or **Desktop Computer** to initialize your account.



\*Once your Login account is activated, you will be able to use a smartphone/tablet to access all info in the system.



Pop Ups should be **enabled** for some features of the site to work properly.





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## LOGGING IN

### 01 On Initial Log In / Reset Password

Go to <https://www.myeducation.gov.bc.ca/aspen/logon.do>

1. Enter your **Login ID** (Logins should be all lower case )
2. Enter your **Password** (Case Sensitive)
3. Click **Log On**

### 02 Change Password Pop-Up


1. **Current Password** – enter the temporary password
2. **New Password** – enter the new user created password
3. **Confirm New Password** – enter the new user created password a second time

Passwords must meet the following criteria:

- ✓ Minimum length is **8**
- ✓ At least one **number**
- ✓ At least one **capital letter**
- ✓ At least one **lowercase letter**
- ✓ At least one **symbol** that isn't a letter or number
- ✓ Cannot contain login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers.

**Passwords are good for 90 days**

to protect your child's data and you will be prompted to change your password.


 If you use a smartphone/tablet, please see "Resetting Password on Mobile/Tablet for MyEducationBC" page.



## LOGGING IN

### 03 Security Preferences Update Pop-Up

You will be prompted to confirm your email address and enter your **Security Preferences** by choosing a security question and answer that you will remember.

 This will allow you to use the '*I forgot my password*' function on the login page, should you need to reset your password.

#### Security Preferences Update

To enable self serve password recovery, please provide the following information

Primary email	<input type="text"/>
Security question	<input type="text"/>
Security answer	<input type="text"/>
Confirm answer	<input type="text"/>

1. Enter your **Primary Email address**.  
This email address will be used to receive a new password if you forget your password.
2. Choose a **Security Question**
3. Enter your **Security Answer** then confirm your security answer. (Case Sensitive)
4. Click **Submit**



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## Athletics

We are entering playoff time for most teams. This week, the highlight of the week was Coralie Entz, who qualified on Wednesday to represent L.S.S. in the 2024 Cross-Country Provincials in Crescent Park next Saturday! Congratulations to Gr 11 student, Sierra Hamilton who has been selected in rugby elite u18 for world rugby representing BC and Canada. Thank you to all the fall coaches as we wrap up the regular season of play! The student-athletes appreciate all they do for them. We have the strongest staff-led coaching staff in the district, which leads to better connections in the community where we work, play, and live. Hoodies have arrived and can be bought on School Cash Online!



**Merch:** Hoodies have been ordered and will arrive in the next two weeks; pictures are on the following page with the designs! We will have black, light grey, dark grey, and white base options. Price is to be determined so wait for an update! Hats are now available at the store for \$20. We still have plenty of the \$10 special t-shirts left, so buy yours next week!





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## Career News

Pathways to the Future Night (Parents and Students)

Thursday February 1<sup>st</sup>, @WGSS from 7:00 – 8:30pm

Mark your calendars, this is an event you don't want to miss! Last year over 200 families came out to learn about the many opportunities that are available to high school students. Spend a night considering what offerings may be of most value to your teen.

Film & TV Industry Field Trip (Grade 9 - 12 students)

**When:** Wednesday, February 7<sup>th</sup>, 8:30 - 4:00pm

**Where:** Students meet at the School Board Office and will get bussed to Martini Film Studios

**What:** An opportunity for students to get an insider look into the many professions within the film and television industry.

**Applications are due:** January 26<sup>th</sup> to Ms. Stuve

Students can get an application form from Ms. Stuve in the counselling centre.

*\*Note: Students need to apply and if their application is accepted, they will be notified.*

Youth Train Professional Cook Workshop (Grades 10-11 Students)

**When:** Tuesday, January 30<sup>th</sup>, 2024, 10:00 - 12:00pm

**Where:** Walnut Grove Secondary School

**What:** An opportunity for students to learn about Langley's Youth Train in Trades Professional Cook 1 Program.

Engage in some hands-on activities with current students and ask questions about what it might be like pursuing a career in the professional cook industry.

Students can get an application form from Ms. Stuve in the counselling centre.

**Applications are due:** January 25<sup>th</sup> to Ms. Stuve

Limited spots of 20.

*\*Note: For this workshop students are responsible for their own transportation to and from WGSS.*



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## Career News – cont'd

Registration is now open for the Youth Train in Trades and ECE Academic Dual Credit program info sessions.

Youth Train in Trades Information Sessions will run from 6:30 - 8:00pm at the respective schools. These information nights are intended for parents and students to attend. [Register now](#)

**Electrical** - February 22<sup>nd</sup> @DW Poppy Secondary

**Piping/Plumbing** - February 27<sup>th</sup> @Langley Secondary School

**Professional Cook 1** - February 29<sup>th</sup> @Walnut Grove Secondary School

**Automotive Service Technician** - March 4<sup>th</sup> @ Aldergrove Community Secondary

**Carpentry** - March 4<sup>th</sup> @ Aldergrove Community Secondary

**Hairstylist** - March 4<sup>th</sup> @ Aldergrove Community Secondary

**Landscape Horticulture** - February 15<sup>th</sup> (Virtual-link will be sent to you when you register)

The ECE info session will be taking place at Donna Gabriel Robbins Elementary School on February 13<sup>th</sup> at 6:30pm. [Register now](#)

Registration is not open yet for the Intro to Health Science Info Session as we are waiting on that info from KPU.

You can NOW apply for the Youth Train in Trades and Academic Dual Credit Programs. Check out the SD35 Career Ed [website](#) for more information on the specific programs offered and register to attend one of the information sessions. Students interested in the Youth Train in Trades and Academic Dual Credit programs are encouraged to make an appointment with Ms. Stuve to go over program requirements and application documents. You can book an appointment [here](#). Applications will be due early April!

See posters on next the pages....





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Career News – cont'd



Career Exploration:

## FILM & TV INDUSTRY

WEDNESDAY | FEB 7, 2024 | 8:15 AM - 4:00 PM

### Bringing Stories to Life!

#### Shooting Schedule:

- Overview of the FILM and TV landscape
- Breakout sessions providing an insider look into many of the professions related to the industry
- Opportunity to meet the Unions associated with the industry:
  - The Directors Guild of Canada
  - The Union of BC Performers
  - IATSE Local 891/ICG 669
  - Teamsters 155
  - ActSafe
  - Creative Pathways



See your Career Advisor for an Application!  
Applications due January 26, 2024



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Career News – cont'd



## PROFESSIONAL COOK 1 WORKSHOP

TUESDAY | JAN 30, 2024 | 10:00AM - 12:00PM

Students in grade 10 and 11 are invited to join us for a Professional Cook 1 Workshop at Walnut Grove Secondary School where you will learn about occupations related to the Professional Cook industry and will be involved in some hands-on activities with current students. Students will also learn about Langley's Youth Train in Trades Professional Cook 1 Program. There will be plenty of time to ask questions!



**See your Career Advisor for an Application!  
Applications due January 25, 2024**





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Career News – cont'd

## PATHWAYS TO THE FUTURE

Exploring Langley School District's Trades & Career Opportunities

# SAVE THE DATE!

# 01

DAY

# 02

MONTH

# 24

YEAR

Join us for this family information evening as we highlight the district's career programs and pathways to post-secondary success!



**7:00 pm- 8:30 pm**

**Walnut Grove Secondary School**





PIPING/  
PLUMBING



LANDSCAPE  
HORTICULTURE



ELECTRICAL



PROFESSIONAL  
COOK



HAIR STYLIST



CARPENTRY



AUTOMOTIVE  
SERVICE TECHNICIAN



EARLY CHILDHOOD  
EDUCATION



HEALTH  
SCIENCES



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Career News – cont'd



## INFO SESSIONS: YOUTH TRAIN IN TRADES

REGISTRATION REQUIRED AT [CAREERED.SD35.BC.CA/YOUTHTRAININFO](https://CAREERED.SD35.BC.CA/YOUTHTRAININFO)

Find out more about our programs including what students learn, what it takes to get in and how to do well! Program instructors will be available to answer questions. All info sessions run from 6:30pm-8:00pm. **Students and parents welcome!**

- Landscape Horticulture (virtual) - Feb 15
- Electrical at DWP - Feb 22
- Piping/Plumbing at LSS - Feb 27
- Professional Cook 1 at WGSS - Feb 29
- Auto, Carpentry & Hairstylist at ACSS - March 4



REGISTRATION REQUIRED AT:  
[CAREERED.SD35.BC.CA/YOUTHTRAININFO](https://CAREERED.SD35.BC.CA/YOUTHTRAININFO)





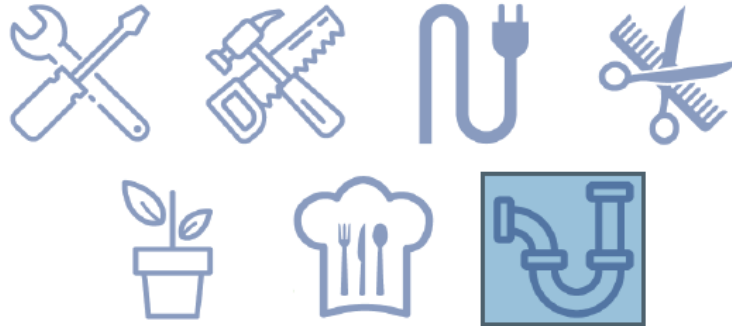
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Career News – cont'd



## YOUTH TRAIN IN TRADES

APPLICATIONS NOW OPEN!

Applications are open for our Youth Train in Trades programs!  
Train to become an Automotive Service Technician, Carpenter,  
Electrician, Hairstylist, Landscape Horticulturalist, Professional Cook  
or Pipefitter/Plumber - **tuition-free!**

**Apps Due April 5 for:**  
Electrical and Landscape Horticulture

**Apps Due April 19 for:**  
Auto, Carpentry, Hairstylist, Professional Cook 1 and Piping/Plumbing



**See your Career Advisor for more info & an application!**



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## Learning Commons News

Did you know that all our students have access to the Langley School District's free, online digital library? It's called SORA <https://soraapp.com/>. You can access SORA from any device, anywhere. When you get to the website the first time, the fastest way to find your school is to choose "I have a set up code" at the bottom of the screen and use the code sd35ca. Students then need to sign in using their school email address and password. Then they can browse and borrow e-books and audiobooks. There is lots to choose from! Students can find the link for SORA on our LSS website under Learning Commons, or just use soraapp.com. If you like, please see this video for a short tutorial: <https://youtu.be/bn1poatv3gw?si=BHkDKNEWtTTdsYLy> or email Mrs. Lisa Kusick in the library at [lkusick@sd35.bc.ca](mailto:lkusick@sd35.bc.ca). Students are welcome to drop into the library at LSS if they have questions or need help.



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## Secondary Language Exams

Below is a summary of the Language Challenge Exam information that was sent to all Secondary counsellors this week:

**Language Challenge Exams** - Dates: January 27 & 28, 2024

### Application and Registration Timeline:

- **September 2023** – Course challenge applications, guidelines, and specifications to schools.
- **November 3, 2023** – Completed student applications for the challenge process **due at the school level**. (Please double-check to make sure all applications are complete).
- **November 10, 2023** – Completed student applications and cheques to Deborah Zurbuchen Jonker due at the SBO.
- **November 17, 2023** – All applications will be delivered to the Delta School District.
- **December 8, 2023** – Cancellation deadline. All requests for cancellation must be made in writing. No refunds will be issued, and no changes will be made after December 8.
- **December 2023** – Confirmations by email will be made. If you have not received an email by the end of December, please check your junk folder and, if needed, contact [pmanuel@deltasd.bc.ca](mailto:pmanuel@deltasd.bc.ca)
- **January 27 and 28, 2024** – Language Challenge examination dates (See schedule in the attached handbook).
- **March 2024** – Exam results will be mailed out to students and schools.

Here are links to the Student Application Package and Information Package for Counsellors:

 [\*\*Challenge-Exam-Application-Package-2024v3.pdf\*\*](#)



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## Information About School Status During Inclement Weather

Snow closures and power outages are an annual occurrence in Langley School District. So, where do you go to get information about the status of schools during periods of inclement weather? If you are able to access the internet via computer or smartphone, current information about Langley schools can be accessed on all school websites or [www.sd35.bc.ca](http://www.sd35.bc.ca). Updates are also posted to Twitter @LangleySchools and Facebook at [www.facebook.com/langleyschooldistrict](https://www.facebook.com/langleyschooldistrict). If you don't have internet connectivity but your phone is working, call a relative or friend in an area that has not been affected by the storm and ask them to check the district website for you. Local radio stations are also informed of school status in Langley. Tune in to CKWX 1130AM, CKNW 980AM, Country Radio 107.1FM, Pulse 107.7 or CBC 690AM or 88.1FM for updates.

Please note that Langley District schools are all considered 'open' until a decision to close is required. Decisions on school closures are usually made by 6:30am. As always, it is a parent's decision whether to send their child to school based on safety and individual circumstances. If you feel it is unsafe for you or your child to travel to or attend an open school for any reason, please keep your child home and report an absence to the school.





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Issue #8

## Emergency Procedures & Response

Health and safety are a priority in the Langley School District. Schools follow emergency procedures to ensure students, staff, and any visitors in our schools or sites are safe when unexpected incidents or events happen. At the start of every school year, administrators, teachers, and staff review these emergency procedures. Schools practice a set number of drills annually in preparation for unexpected situations. The District encourages families to become familiar with these staff emergency procedures and the drills that are completed in our schools. You can read them in the Staff Emergency Procedures Poster [here](#) or find them posted in areas throughout our buildings. If you have any questions or concerns about emergency procedures, please get in contact with your child's teacher or administrator.

*See next page for poster/procedures*



# Chronicle

Langley Secondary School

## STAFF EMERGENCY PROCEDURES

### LOCKDOWN

**Used in response to an armed or dangerous assailant WITHIN the school**

- Gather people in your vicinity into a secure room – do this quickly
- Close and secure doors
- Turn off lights, be quiet, get down low/behind heavy furniture, get out of sight
- Silence all cell phones and ask that they be placed face down on floor
- Alert other occupants by any means available and/or call 911 - only if safe to do so OR Leave Safe. If no secure area is available and a safe exit is, then quickly leave the area/school. Report to the designated assembly area and await instructions.

\*Normal activities in the school cease. Await police response.

### HOLD & SECURE

**Used if there is a security concern in the neighbourhood**

- Bring everyone into the school and remain inside
- Secure exterior doors and windows
- Close exterior window blinds/drapes (if available)
- No one may enter or exit the school during Hold & Secure

\*Typically normal activities continue WITHIN the school.

### EVACUATE

**Used to move people out of the school when a hazard exists inside**

- Direct students and other staff to exit the school via the shortest safe route
- Report to and assemble outside at the designated assembly site

\*Principal or designate will determine next steps.

### SHELTER IN PLACE

**Used if an environmental hazard may impact the school**

- Bring everyone into the school and remain indoors
- Secure exterior doors and windows
- Close exterior window blinds/drapes (if available)
- Turn off all ventilation systems (if locally available/situation dependent)
- Staff designates will monitor access to the school via the main entrance
- Access may be denied if a risk exists that jeopardizes the safety of occupants

\*Typically normal activities continue WITHIN the school.

### ROOM CLEAR

**Used to move people away from a hazard contained in one room/area**

- Direct students to leave the room/area and report to designated area (Ex. Library)
- Summon assistance as needed and appropriate (Ex. call First Aid Attendant, Principal/Vice Principal, 911)

\*Staff should remain to manage the situation or exit if the room is unsafe.


### DROP, COVER & HOLD ON

**Used in the event of an earthquake, explosion, or any event that shakes the school**

- Quickly move away from obvious hazards
- DROP** - low to the ground
- Cover** - take **COVER** under a sturdy table, desks, furniture, or other large sturdy items
- HOLD ON** - to the furniture you are under and stay there until the shaking stops

After the shaking stops, wait 60 seconds and then **EVACUATE** via the shortest safe route. Report to and assemble outside at the designated assembly site.

\*Principal or other designate will determine next steps.



**EMERGENCY TERMINOLOGY QUICK REFERENCE**

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**SCHOOL DRILLS**

**FIRE**

- 6 drills per year
- 3 per semester - fall and spring

Note: actual alarms and false alarms count as drills

**EARTHQUAKE**

- 2 drills per year
- October - Great BC Shakeout

**LOCKDOWN**

- 3 drills per year

**HOLD & SECURE + SHELTER IN PLACE**

- 1 review of procedures per year with all